

# Draft Minutes

## Cold Ashby Parish Council

**Minutes of the Ordinary General Meeting held on Wednesday September 4<sup>th</sup> 2024 at 7.30pm at Cold Ashby Pavilion.**

**Present:** Councillors Bailey (RB), Harpham (Vice-Chair, NH), Peel (AP), Taylor (AT), Rachel Williams (RIW) and Richard Williams (RdW). Councillor Jonathan Harris (WNC). Jonathan Ward-Langman (Clerk, JBW-L). Three members of the public.

The meeting was recorded by the Council and by a member of the public.

Councillor Bailey declared a non-pecuniary interest in item 24.9.7 (2024/1210/FULL).

**24.9.1 - Apologies:** Councillors Roper (Chair, SR)

**24.9.2 - Minutes:** the minutes of the Ordinary Meeting of the Council held on Wednesday August 7<sup>th</sup>, 2024 were approved unanimously (**proposed RB, seconded RIW**).

**24.9.3 - Matters arising from the approved minutes:** there were none.

**24.9.4 - Open forum:**

- a member of the public raised a matter that the Parish Council was unable to discuss.
- a member of the public raised a matter relating to designation of parking spaces that was outside the jurisdiction of the Parish Council.
- Councillor Harris reported on matters relating to West Northamptonshire Council (WNC) as follows:
  - The WNC budget for 2025-26 will be prepared to the usual timetable. WNC is currently facing considerable budgetary pressure.
  - Stagecoach will be issuing printed timetables for the new bus service for publication.
  - The WNC Local Planning process has been amended due to increases in Central Government targets for housing. WNC will therefore be re-running its Regulation 18 consultation; a Regulation 19 consultation will follow. This will delay the Local Planning process by at least six months. The National Planning Policy Framework is currently being revised by Central Government.

**24.9.5 - Accounts:** The attached accounts for August were approved. Payments listed were authorised. (**Proposed AT, seconded RB, unanimous.**)

- The Clerk confirmed that he would submit claims for VAT refunds for 2022-23 and 2023-24 to HMRC. (**Action JBW-L**).

**24.9.6 - Insurance renewal:** NH confirmed that CAPFA were happy with the asset values included in the renewal questionnaire. Renewal agreed, payment to be approved at October PC meeting. (**Action JBW-L**).

#### **24.9.7 – Planning Matters.**

2024/1210/FULL Installation of solar panels on garage roof Home Farm Church Lane Cold Ashby NN6 6EG submitted; no further updates.

#### **24.9.8 – West Northamptonshire Council consultations.**

- West Northamptonshire Local Transport Plan: RdW reported; the Plan is a very substantial document. Traffic problems affecting Cold Ashby are currently overlooked. The Parish council should present a case for measures to alleviate them. RdW to draft a full response for consideration at the October PC meeting and submission by the consultation deadline (October 17<sup>th</sup>). Councillor Harris will liaise with WNC. **(Action RdW)**
- West Northamptonshire Active Lives Strategy: agreed no formal Parish Council response.
- West Northamptonshire EV strategy consultation: agreed no formal Parish Council response.
- West Northamptonshire tree and woodland strategy consultation: agreed no formal Parish Council response.

**24.9.9 – Christmas Lights:** Discussed complaints from residents regarding intrusive lighting. Agreed that this was outside the jurisdiction of the Parish Council and residents should be advised to speak to neighbours or complain to WNC if this did not lead to a resolution.

**24.9.10- Tree work in cemetery and grass cutting in the churchyard.** Clerk reported; no response from Thompson's Groundcare. Clerk to seek quotations. **(Action JBW-L).**

**24.9.11 – Damage to Cemetery Wall:** Clerk reported; insurance claim progressing. Quotations for damage and remedial work required. Clerk to contact Kier. **(Action JBW-L).**

**24.9.12 Future meetings, dates and venues.** It was confirmed that the Village Hall will no longer be able to provide a venue for Parish Council meeting during the Winter, so meetings will now need to be held at the Playing Field Pavilion.

It was agreed not to hold a Parish Council meeting during January meeting as the first Wednesday of the month is New Year's Day.

Dates for meetings for the rest of 2024-25 are:

**Wednesday October 2<sup>nd</sup>, 2024**

**Wednesday November 6<sup>th</sup>, 2024**

**Wednesday December 4<sup>th</sup>, 2024**

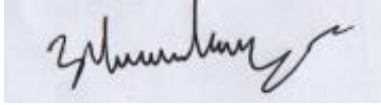
**Wednesday February 5<sup>th</sup>, 2025**

**Wednesday March 5<sup>th</sup>, 2025**

**24.9.13-Post:** Noted that WNC have requested that a notice relating to an Asset of Community Value be posted on the Village Noticeboard. **(Action JBW-L).**

**The meeting closed at 8.55pm.**

**Date of next meeting: Wednesday October 2<sup>nd</sup>, 2024, at 7.30p.m. in the Playing Field Pavilion**

A handwritten signature in black ink, appearing to read 'Jonathan Ward-Langman', written on a light blue background.

Jonathan Ward-Langman September 5<sup>th</sup> 2024

Annex A: Cold Ashby Parish Council Accounts August 2024								
Date	Account	Category	Desc	Credit/Debit	£	VAT	Total	Notes
31/07/2024	Main	Opening Balance					£13,658.27	
31/07/2024	Savings	Opening Balance					£9,781.97	
12/08/2024	Main	Cemetery fees	R. Gelder	Credit	£45.00		£45.00	
12/08/2024	Main	Grasscutting	Thompson Groundcare	Debit	£407.96	£81.59	-£489.55	
12/08/2024	Main	Streetlighting	Npower	Debit	£198.34	£9.92	-£208.26	
12/08/2024	Main	Cemetery	Anglian Water	Debit	£16.36	£0.00	-£16.36	
15/08/2024	Main	Consumables/IT	Ionos Cloud Monthly (DD)	Debit	£3.00	£0.60	-£3.60	
	Main	Total					-£672.77	
	Savings	Total					£0.00	
Above payments authorised:								
June 5th 2024	Clerk	Jonathan Ward-Langman						
	Councillor			Main Account			£12,985.50	
	Councillor			Savings account			£9,781.97	
				Month Balance			£22,767.47	
	Date:							

**BANK RECONCILIATION FOR COLD ASHBY PARISH COUNCIL MEETING September 4<sup>th</sup> 2024**

Name of smaller authority:	Cold Ashby Parish Council					
County area (local councils and parish meetings only):				West Northamptonshire		
Financial year ending 31 March 2025						
Prepared by (Name and Role):	Jonathan Ward-Langman Clerk/ RFO					
Date:	30/08/2024					
					£	£
Balance per bank statements as at 05/06/24						
Business Current Account 1045	account 1				£12,985.50	
Business Reserve Account 2605	account 2				£9,781.97	
	account 3					
Petty cash float (if applicable)						£0.00
Less: any unpresented cheques as at 20/6/24 (enter these as negative numbers)						£0.00
Net balances as at 02/08/2024						£22,767.47

Invoices for approval Cold Ashby Parish Council September 4 <sup>th</sup> 2024							
Date	Account	Category	Description	Credit/Debit	£	VAT	Total
30/08/2024	Main	Consumables/IT	Ionos Cloud Monthly 203043778610 (DD)	Debit	£3.00	£0.60	£3.60
04/09/2024	Main	Grants	Cold Ashby Memorial Hall	Debit	£1000.00	£0.00	£1000.00
Above payments authorised:							
	Clerk	Jonathan Ward-Langman					
	Councillor						
	Councillor						
	Date:						